



Gaylord Evangelical Free Church
Annual Ministry Plan 2010
Leadership Team

Team Mission Statement: *The Leadership Team will oversee all administrative matters pertaining to the church.*


Key Results Areas:

 Organizational Communication


Action Steps	Target Date
Develop common terminology.	March 2010
Acquire feedback from teams on communication preferences.	March 2010
Develop Communication and Organizational flow chart.	June 2010
Assign / create Team emails.	September 2010
Standardize meeting minutes from all teams.	September 2010

 Restructure 2011 budget

Action Steps	Target Date
Budget broken up by teams and sub-teams / programs.	September 2010
Implement Audit results and recommendations.	September 2010

 Sub team accountability

Action Steps	Target Date
Evaluate Team AMP's.	Quarterly review

 Update policy manual

Action Steps	Target Date
Team Liaisons coordinate with teams to publish policies and team guidelines.	June 2010
Administrative Policies and Staff Guidelines acquired for manual.	June 2010

 Attend - Connect - Serve

Action Steps	Target Date
Communicate expectations to congregation.	Quarterly
Provide and communicate opportunities.	Quarterly
Set the Example.	Quarterly
Implement Connecting Training.	Quarterly
Communicate Service opportunities.	Quarterly
One Hour Heroes.	Quarterly